

Welsh House Farm Community School and Resource Base

COVID-19: outbreak management plan



Approved by:	SLT & Governors	Date: September 2021
Last reviewed on:	September 2021	
Next review due by:	December 2021	

Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19, provided by the Department for Education (DfE).

As per Step 4 of government's plan, all measures have been lifted from 19 July 2021 for the full return of all pupils : https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-coronavirus-covid-19-operational-guidanceschools_operational_guidance, published by the Department for Education (DfE).

Schools and settings will only need to implement some, or all, of the measures in this plan in response to recommendations provided by the local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the school / setting. Actions will need to be considered when either of the following thresholds are met:

For most settings:

- There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
- 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period

For special schools, residential settings, and settings with 20 or fewer pupils and staff, use:

- There are 2 positive cases among pupils or staff who are likely to have mixed closely within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

When one of the thresholds above is met, schools and settings will need to review the testing, hygiene and ventilation measures already in place.

We recommend all school leaders and staff members to regularly review the latest information produced by Public Health: https://www.birmingham.gov.uk/COVID-19_schools_faqs.

The latest checklist and flowchart can be found here for guidance on dealing with suspected or confirmed cases within staff or pupil cohorts, and their contacts:

https://www.birmingham.gov.uk/downloads/download/3527/public_health_flowchart_for_schools

1. Testing/Face Coverings

In the event of an outbreak, schools and settings will need to adhere to national guidance.

2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

3. Other measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

4. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

4.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

4.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Education Further Information Guide which can be found on our remote learning website page <https://www.welshhousefarm.co.uk/remote-learning>

The school will continue to provide lunch parcels (or vouchers if available) for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Food Parcels/Vouchers will need to be ordered by parents and carers through contacting the Office Manager via email a.branch@welshhousefarm.bham.sch.uk

Food parcels will need to be collected before 11:00a.m on the allocated day from the Kitchen door.

4.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

4.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective. We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing DSL@welshhousefarm.bham.sch.uk

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

- When vulnerable pupils are absent:
 - Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence
 - Encourage attendance
 - Ensure vulnerable pupils can access appropriate education and support while at home
 - Maintain contact, and check regularly that the pupil is able to access remote education provision
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